PROPERTY NAME & ADDRESS:

PHONE: MACHINERY ID: COMPLETED BY: DATE:

ALL ITEMS NEEDING ATTENTION MUST BE ACTIONED

|  |  |  |  |
| --- | --- | --- | --- |
| **Hazards** | **OK** | **Needs Attention** | **Action/Notes** |
| **Receiving Yards** | | | |
| All tractors are fitted with an approved Roll Over Protective Structure (ROPS) or cabin |  |  |  |
| All tractors fitted with a front-end loader or forklift, are fitted with a Falling Object Protection Structure (FOPS) or cabin |  |  |  |
| All tractor Power Take-Off (PTO) drive shafts are fitted with an undamaged PTO guard |  |  |  |
| Tractor PTO Master Guards are in place and not damaged |  |  |  |
| PTO Implement (PIC) guard(s) are in place and not damaged |  |  |  |
| All other manufacturer’s (OEM) guards e. g. engine guards are in place |  |  |  |
| Steps and handrails are undamaged and provide safe access |  |  |  |
| Tractor access steps prevent the operator falling and being run-over by the tractor rear wheel or implement |  |  |  |
| Mufflers and exhaust systems function properly |  |  |  |
| Windscreens and rear vision mirrors are undamaged |  |  |  |
| Headlights, tail lights, indicators and hazard lights are working (where relevant) |  |  |  |
| Brakes, handbrakes and clutches are adjusted and functioning |  |  |  |
| Tractor tyres are in suitable condition, correctly inflated and ballasted |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Hazards** | **OK** | **Needs Attention** | **Action/Notes** |
| Hydraulic hoses and couplings are not worn, split or leaking oil |  |  |  |
| Tractor seats are not broken, upholstery is undamaged |  |  |  |
| Electrical wiring and switches are in good working condition |  |  |  |
| Batteries are secure and terminals clean |  |  |  |
| All switches (including ignition switches) are working |  |  |  |
| A fire extinguisher is mounted on tractors |  |  |  |
| A portable First Aid kit is available |  |  |  |
| Windscreen wipers and washers work |  |  |  |
| Doors close and seals are in good condition |  |  |  |
| **Additional Hazards** | | | |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

RIRDC Project No PRJ-010097/010099